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AGENDA

CALL TO ORDER

Pledge Allegiance to the Flag (ES)

Moment of Silence

ADOPTION OF AGENDA

APPROVAL OF THE MINUTES

- [1.](#) Approval of the Minutes from the October 11, 2022 Town Council Meeting, and the October 24, 2022 Work Session

CONSENT AGENDA

- [2.](#) Tax Refunds

PUBLIC COMMENT

- [3.](#) Citizens Advisory Board (*Justin Musick*)

PUBLIC HEARING

OLD BUSINESS

- [4.](#) Funding of the Fire Department

NEW BUSINESS

- [5.](#) Code of Ethics
- [6.](#) Discharge of Firearms

MANAGER'S REPORT

MONTHLY STAFF REPORTS

- 7. Public Works
 - PD
 - Parks and Rec
 - HR
 - Planning & Zoning
 - Telephone

CALENDARS FOR COUNCIL

- 8. December Calendar

CLOSED SESSION

- 9. Closed Session pursuant to NCGS 143-318.11 (3) - investigation of conduct

ADJOURN

If you require any type of reasonable accommodation as a result of physical, sensory, or mental disability in order to participate in this meeting, please contact Lisa Snyder, Clerk of Council, at 704-889-2291 or lsnyder@pinevillenc.gov. Three days' notice is required.



TOWN COUNCIL REGULAR MEETING
PINEVILLE HUT MEETING FACILITY
TUESDAY, OCTOBER 11, 2022, AT 6:30 PM

MINUTES

CALL TO ORDER

Mayor Jack Edwards called the meeting to order @ 6:30 pm.

Mayor: Jack Edwards
 Mayor Pro Tem: Ed Samaha
 Council Members: Amelia Stinson-Wesley, Chris McDonough
 Town Manager: Ryan Spitzer
 Town Clerk: Lisa Snyder

Absent: Council Member Les Gladden

PLEDGE ALLEGIANCE TO THE FLAG

Mayor Edwards led everyone in the Pledge of Allegiance. In addition, he welcomed everyone to the new 75-year to go Town Hall. It took a lot of work and effort and I think you see the returns on it. The Library should be opening in November, possibly. Thank you to our Commission/Representative Susan McDowell for being here.

MOMENT OF SILENCE

Mayor Edwards asked for a moment of silence for our Town Clerk, Lisa Snyder, who lost her dad last week suddenly. Also, please remember our police, our fire, our military who watch out for us everyday; we thank you very much for your services.

ADOPTION OF AGENDA

Mayor Edwards asked if there were any changes to the agenda. Council Member Chris McDonough made a motion to adopt the Agenda, as is, with a second made by Council Member Amelia Stinson-Wesley. All ayes. **(Approved 3-0)**.

APPROVAL OF MINUTES

The Minutes of the Town Council Meeting on September 13, 2022 were submitted for approval. Mayor Pro Tem Ed Samaha moved to approve the Minutes as stated with a second made by Council Member Stinson-Wesley. **(Approved 3-0)**

CONSENT AGENDA

There are two items on the Consent Agenda. A Proclamation for Fire Prevention Week and a Proclamation for Operation Green Light which is for veterans who are returning from military service. This is a new group who are in the Charlotte area. Council Member Stinson-Wesley moved to approve the Consent Agenda as presented with a second made by Council Member Chris McDonough. **(Approved 3-0)**

BOARD UPDATES and PUBLIC COMMENT

David Neeley reported on the Advisory Council. The Council sends its warm greetings. October is National Arts and Humanities Month. There is currently a study going on in Mecklenburg County to study the economic impact on Arts. There are volunteer opportunities, not just for the board, but for anyone who would like to attend.

Mayor Edwards noted that the representative for the Citizen Transit Advisory Board will be presented at next month's meeting.

James Phillips. Thanked Council for the beautiful building for Pineville and he has been here for many, many years. He thanked the Council for the little library that he finally had to take down, after thousands of people, children, the elderly, veterans, the people in restaurants, and churches. He wasn't going to take it down until the new library got started, but it had to come down. Thank you again and have a very nice week coming up.

Janet Shutt, Pineville Neighbors Place. A reminder that the sixth Annual Potato Drop is scheduled for Saturday, October 22nd beginning at 9:00 am at Carolina Place Mall. Sign-ups are available on our website. Touch-a-Truck is also scheduled for Saturday, October 29th. People can donate money or food to PNP. There will be lots of raffles and lots of fun. NC MedAssist, in partnership with Atrium Health and PNP will be hosting an over-the-counter medicine giveaway on Friday, November 4th, at Pineville United Methodist Church. Anyone can drive-through and pick up common over-the-counter medicines for colds, allergies and more. There are no income requirements. Letters have gone out to the community requesting donations for Shop with a Cop. Many thanks to Middle James Brewing for their fundraiser on September 17th. They raised about \$2,300. PNP is now accepting applications for PNP Board. If you know someone who would like to make a difference in our community, please have them contact Jane Shutt.

Al Baskins, resident of Pineville. The Mill property is very important to the Town of Pineville and when this property was bought by the Town, the Town promised that the Mill property would be taken care of, because he had brought this to the Council, and the Town promised. Today there is trash and there are other places that this could go. We want to be shown some love in the Mill Village. He feels they are being left behind when they drive by each day and want Council to show them some love and take the tarps down and share the beautiful view.

Mayor Edwards also thanked David Phillips, who was previously on Town Council and Melissa Davis for all their input and all their work getting this new Town Hall put together, in addition to the library.

Update contract with US Developments (Ryan Spitzer). Mr. Spitzer gave a briefing on an updated contract with U S Developments. Some of the key points: they want to pay for all of the property up front, however, while we're in the PCS they want to have a lease with us, and we will pay one dollar a year for that lease, but we don't pay rent and we don't have a penalty. They will pay us one million dollars for the police lot tomorrow then the rest of the money will go in escrow. The telephone lease in the contract is for August 2023. The Fire Department is March, 2025. This is when the Fire Department will be constructed, and the Fire Department will be in there. We will have a note in trust for these properties. In the lease agreement, he has to pay us within thirty days of when we vacate those properties.

Mayor Pro Tem Samaha moved to accept the proposal with the changes, with a second made by Council Member Stinson-Wesley. **(Approved 3-0)**

NEW BUSINESS

Fall Fest (Matt Jakubowski) Matt is excited for our Fall Fest and having it at Jack Hughes Park. He shared maps of the site and parking that will be available, including handicapped parking. The rides will be back. There will be 58 vendors, a kid’s zone, and many other things. The police will be on site at all times and at the entrance to the Park controlling the parking and traffic coming in and leaving Main Street. There will be a variety of parking places, including the old Town Hall, Belle Johnston Community Center and the Hut parking lots. Three shuttles will be going around picking people up. We have a great line-up of music and events.

Upfit Police Cars (Ryan Spitzer) We had an unfortunate incident with a young lady while transporting her to the uptown Jail; we had a recommendation from the police officers was to put bars back on the windows of police cars. This is a budget amendment to use asset forfeiture funds to put bars to prevent someone from slipping out the window. Mayor Pro Tem Samaha moved to approve the purchase of the cages into the police cars with a second made by Council Member McDonough. **(Approved 3-0)**

Resolution for Censure. Mayor Edwards made a comment before this is discussed. There was an investigation by ISS in the police department, and as a result of the information that was reported to us in a closed session last month, there was an individual that was involved too heavily with what went on with the policemen, individual police officers and the name kept coming up from thirty different officers, so Council voted to censure Leslie Gladden for actions that were beyond his position as an elected position on Council. Amelia will be reading the Censure then we will vote on that. There are no questions. Any questions should be directed to Ryan Spitzer. Council Member Stinson-Wesley read a statement from Council ahead of the Resolution No. 2022-09 (see Exhibit A). In addition, she read Resolution 2022-09. Mayor Edwards said that we are all elected officials and have to answer to someone. Mayor Pro Tem Samaha made a motion, effective today, to approve the Resolution to Censure with a second made by Council Member McDonough. **(Approved 3-0)**

MANAGER’S REPORT

Manager’s Report. Mr. Spitzer reminded everyone that Fall Fest is this Friday and Saturday beginning at 6:00 pm on Friday, at Jack Hughes Park. It will end Saturday night with fireworks.

The Grand Opening of the new Town Hall and Library will be scheduled soon.

The Fall Shred Event has been rescheduled to Saturday, October 22nd from 9:00 am until noon.

Pineville Neighbors Place is looking for volunteers for the annual potato drop on October 22nd.

ADJOURNMENT

Motion was made by Mayor Pro Tem Samaha to adjourn followed by a second made by Council Member McDonough. **(Approved 3-0)** The meeting was adjourned at 7:01 pm.

Mayor Jack Edwards

ATTEST: _____
Lisa Snyder, Town Clerk

Mayor

Jack Edwards

Mayor Pro Tem

Ed Samaha

Town Manager

Ryan Spitzer

**Town Council**

Les Gladden
 Amelia Stinson-Wesley
 Chris McDonough

Town Clerk

Lisa Snyder

**WORK SESSION MINUTES
 MONDAY, OCTOBER 24, 2022, AT 5:00 PM**

The Town Council of the Town of Pineville, NC, met in a Work Session on Monday, October 24, 2022 @ 5:00 p.m.

ATTENDANCE

Mayor: Jack Edwards

Mayor Pro Tem: Ed Samaha

Council Members: Les Gladden, Chris McDonough, Amelia Stinson-Wesley

Town Manager: Ryan Spitzer

Town Clerk: Lisa Snyder

At 5:00 pm Mayor Edwards called the meeting to order. A motion was made by Council Member Chris McDonough and seconded by Council Member Amelia Stinson-Wesley to go into the Closed Session pursuant to NCGS 143-318-11 (6), a personnel matter. Discussion was held. Council Member Stinson-Wesley moved to leave the Closed Session with a second made by Council Member McDonough. Motion passed and Closed Session ended at 5:40 pm.

Mayor Pro Tem Ed Samaha called the meeting to order at 6:01 p.m. Mayor Pro Tem Ed Samaha made a motion to open the meeting and Council Member Chris McDonough seconded the motion. There were ayes by all, and the meeting opened.

CONE MILL MEMORIAL

Town Manager Ryan Spitzer stated that the process for the memorial started in 2015. Two or three years ago he shared that a local artist did a rendering, with side walls and the number of bricks that were saved from the Cone Mill. Since that time, he has reviewed renderings from LaBella with Council. Recently Council met with LaBella individually to get their thoughts on the memorial based on the questionnaire that they sent to them. Town Manager Spitzer asked Council if LaBella's updated plans met with their vision for the memorial?

Mayor Pro Tem Samaha and Council Member Chris McDonough like the design. Council Member Les Gladden asked if there will be any wording for the memorial? If not, it will look like a little pocket park. Town Manager Spitzer replied that there will be wording along the top of the memorial. Council Member Amelia Stinson-Wesley suggested that there be something similar to a library story board for the kids to see when they're visiting the fire station, parks, and other Town facilities.

Pineville resident, Al Baskins, said he saved lots of bricks and an industrial light which were all part of the original mill. He thinks the memorial is beautiful to remember the people who worked for the mill.

Town Manager Spitzer said that we will hold a community meeting and look for signage for the memorial. All Council members approved of this.

COST OF NEW FIRE STATION

Town Manager Spitzer introduced Ken Newell the architect from Stewart, Cooper, and Newell, who is designing the new Fire Station. The design is based on the meetings with the Fire Department on what they wanted in the beginning and what they needed after we cut back. Mr. Newell shared that the new building is being planned to be 26,000 square feet with 20,000 square feet being usable space and 6,000 square feet being wall and mechanical space. This equates to about \$14.3 million dollars. Everything is being based on the first floor. It will be a six-bay building. Mr. Newell outlined which vehicles will go into each of those bays. There will be approximately 1,439 square feet per bay.

Town Manager Spitzer advised Council that in order to reduce the costs, one bay could be eliminated and save \$1.3 million dollars. Council Member Gladden questioned the depth of the bays. He feels they are not big enough. The extra bay would cost a lot of money and they would have to pull out the other trucks. Council Member McDonough added that if we're going to do it, we should do it right.

Mr. Newell noted that there have been cuts of 2,000 square feet since the wish list was originally provided. Finance Director Christopher Tucker spoke about the finance portion of the new Fire Station. He advised that the current debt margin is at 8% and he outlined highlights from the amortization schedule. In addition, he shared with Council another schedule, using a different percentage rate. Mr. Tucker feels that the Town will have a good, positive year [financially]. Mayor Edwards asked if we're over-extending ourselves with all of the other capital improvements that we have coming up?

Mr. Tucker feels that we have room and reminded Council that tax rates come from debt projects. He doesn't feel that this project will add taxes; it's a sound investment for public safety. Council Member Gladden said that we have to be responsible to the people for the money. He feels that the Fire Station is not a need, but rather a want. Right now, he added, he doesn't feel it's a smart idea and we should not rush until we see what comes in the Spring. Mr. Tucker reiterated that we are fine, and we have savings for it.

Mayor Edwards added that he hates debt, and especially big debt. Mr. Tucker explained that the other projects have all been accounted for. His job is to support Council's vision. His goal is to help Council feel good about their decisions.

Town Manager Spitzer said that several projects have been bought and paid for. Mayor Pro Tem Samaha asked if we can hear from the Fire Chief as to why we need a new Fire Station? Chief Gerin answered via zoom call (note that it was difficult to hear him clearly). Mayor Edwards asked Chief Gerin if he could attend the November Council meeting to discuss in person and he answered that he could. Mayor Pro Tem Samaha commented that we are healthy, but what is our tolerance? Mr. Newell added that the completion date, if approved, would be March of 2025.

Town Manager Spitzer asked Council what debt ceiling they are comfortable with. All agreed that \$14.3 million with a building at 26,000 square feet. Council Member Gladden would like more facts and if any other cuts can be done with his suggested debt ceiling at \$14 million)

CODE OF ETHICS

Town Manager Spitzer shared with Council copies of Statesville and Matthews Code of Ethics policies. In 2011, State Statute required all municipalities to adopt a Code of Ethics, but Pineville did not have one. Here is their opportunity to adopt a policy in order to comply with State Statute. He asked Council to review and send any edits to him. It has to be voted on by resolution and can be done at the November or December Council meetings. He will also ask the

Town's attorney to review it. He added that if this is done by resolution, it stays; if done by policy, it has to be reviewed annually.

HUNTING ORDINANCE

Town Manager Spitzer said that we currently have an ordinance that you cannot discharge weapons, other than bows and arrows. Mayor Edwards added that there is no safe place to hunt as it stands now. Residents are violating the ordinance if their weapons cross their property. Council wants to eliminate even using weapons on their own property.

(A brief break was taken before entering a Closed Session at 7:35 pm). A motion was made by Council Member Stinson-Wesley and seconded by Council Member McDonough to go into Closed Session pursuant to NCGS 143.318.11 (5), a real estate matter. General discussion was held. Council Member Stinson-Wesley moved to leave Closed Session with Mayor Pro Tem Ed Samaha providing a second. Motion passed and Closed Session ended at 8:30 pm.

A motion to close the Work Session was made by Council Member Stinson-Wesley with a second made by Mayor Pro Tem Samaha. ***(Motion passed 4-0)***

The Work Session closed at 8:30 pm.

Mayor Jack Edwards

ATTEST:

Lisa Snyder, Town Clerk



November 1, 2022

To: Honorable Mayor and Town Council
Ryan Spitzer, Town Manager
Lisa Snyder, Town Clerk

From: Christopher Tucker, Finance Director CMT

RE: Council Action Request – Tax Refunds

For Council’s consideration at the November 8, 2022 Council Meeting, please find attached three tax refunds in the amount of \$6,082.74 per Mecklenburg County guidance.

PINEVILLE Refunds

Tax Year	Bill Number	Parcel #	Source Type	Adj #	Adj Reason	Date of Adj.	Recipient Name	Address Line 1	City	State	Zip Code	Refund Amount (\$)
2021	0002276342-2021-2021-0000-00		BUS	605267	Business Closed	8/18/2022	HARPERS RESTAURANTS INC	1111 METROPOLITAN AVE STE 700 A	CHARLOTTE	NC	28204	2,851.38
2021	0008230992-2021-2021-0000-00	20504201	REI	605929	Processed In Error	9/9/2022	MCCULLOUGH TOWNHOMES LLC	338 S SHARON AMITY RD PMB 510	CHARLOTTE	NC	28211	3,155.13
2022	0001968168-2022-2022-0000-00	20501312	REI	605414	Exempt Property	8/24/2022	THE TOWN OF PINEVILLE	200 DOVER ST	PINEVILLE	NC	28134	76.23
TOTAL											6,082.74	

Memorandum



To: Mayor and Town Council
From: Ryan Spitzer
Date: 11/4/2022
Re: New Fire Department Building Funding

Overview:

At the October Work Session Finance Director Christopher Tucker presented Council with the Financial Modeling for the debt load of a new Fire Department. We will continue the conversation. In order to keep the project on the current schedule of finishing in Spring of 2025 Council will need to make a decision of how much they would like to spend on this project. Funding can be strictly debt or a combination of debt and cash from reserves.

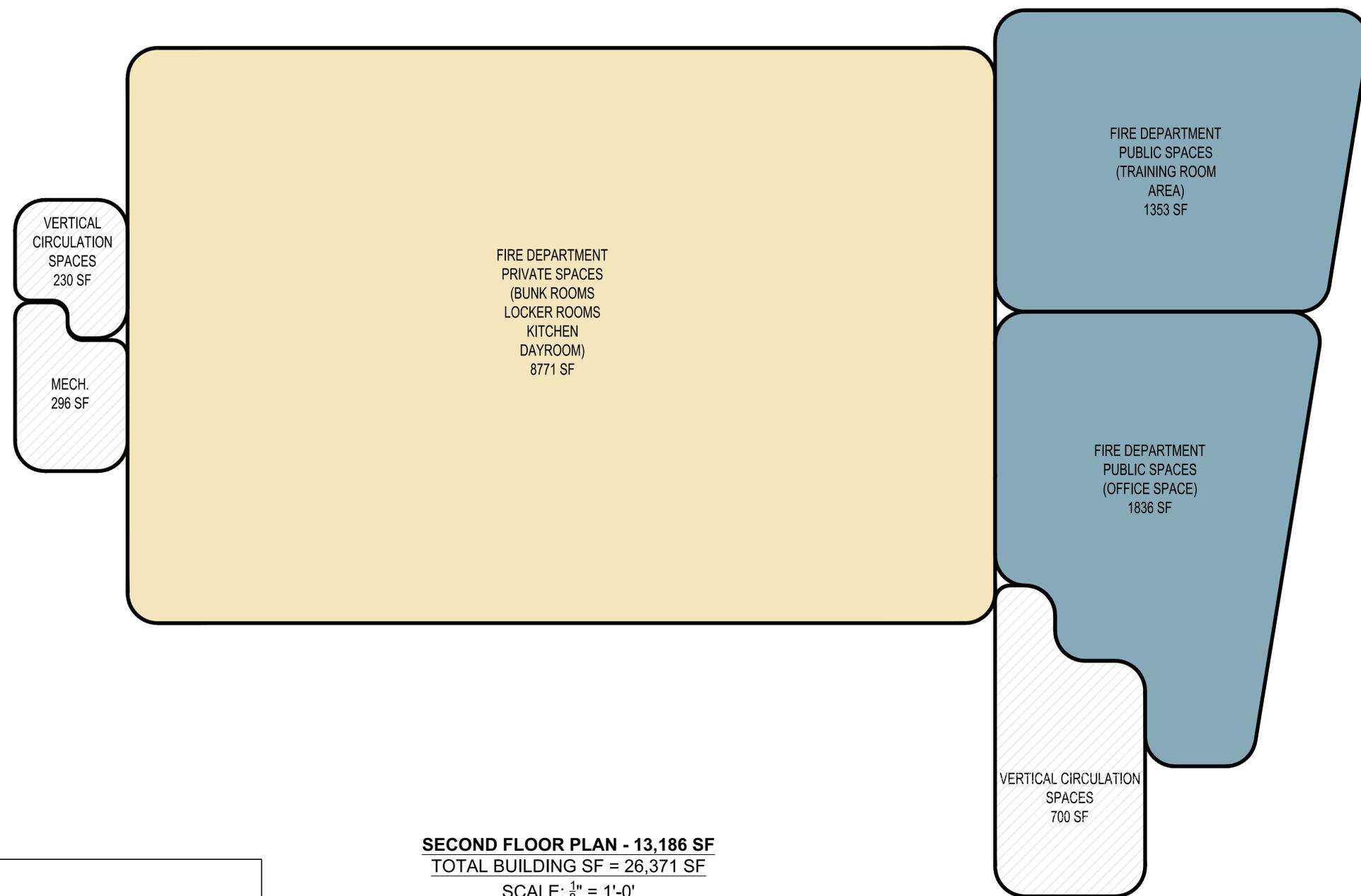
When the Fire Department initially met with the Architects to provide all of their wants the initial square footage was 21,856 programmed and 6,246 for circulation/walls/mechanical for a total of 28,102. We then met again to decrease the square footage which brought the programmed square footage to 20,620 and the circulation/walls/mechanical square footage to 5,751 for a total of 26,371.

Currently costs for a building like this is between \$500 and \$600 a square foot. That means for the current design the building will cost between \$13,185,500 and \$15,822,600. We have been using an estimation of \$550 because the bays will cost less to construct than the living and administration space. The Architects and Construction Management will cost about \$2 million.

As stated at the last meeting a cost of \$15 million will probably cause significant pressure on our available fund balance and current tax rate.

Attachments:

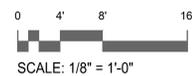
Sketch of Fire Department (2)
Preliminary Site Plan of Fire Department
Square feet Calculations



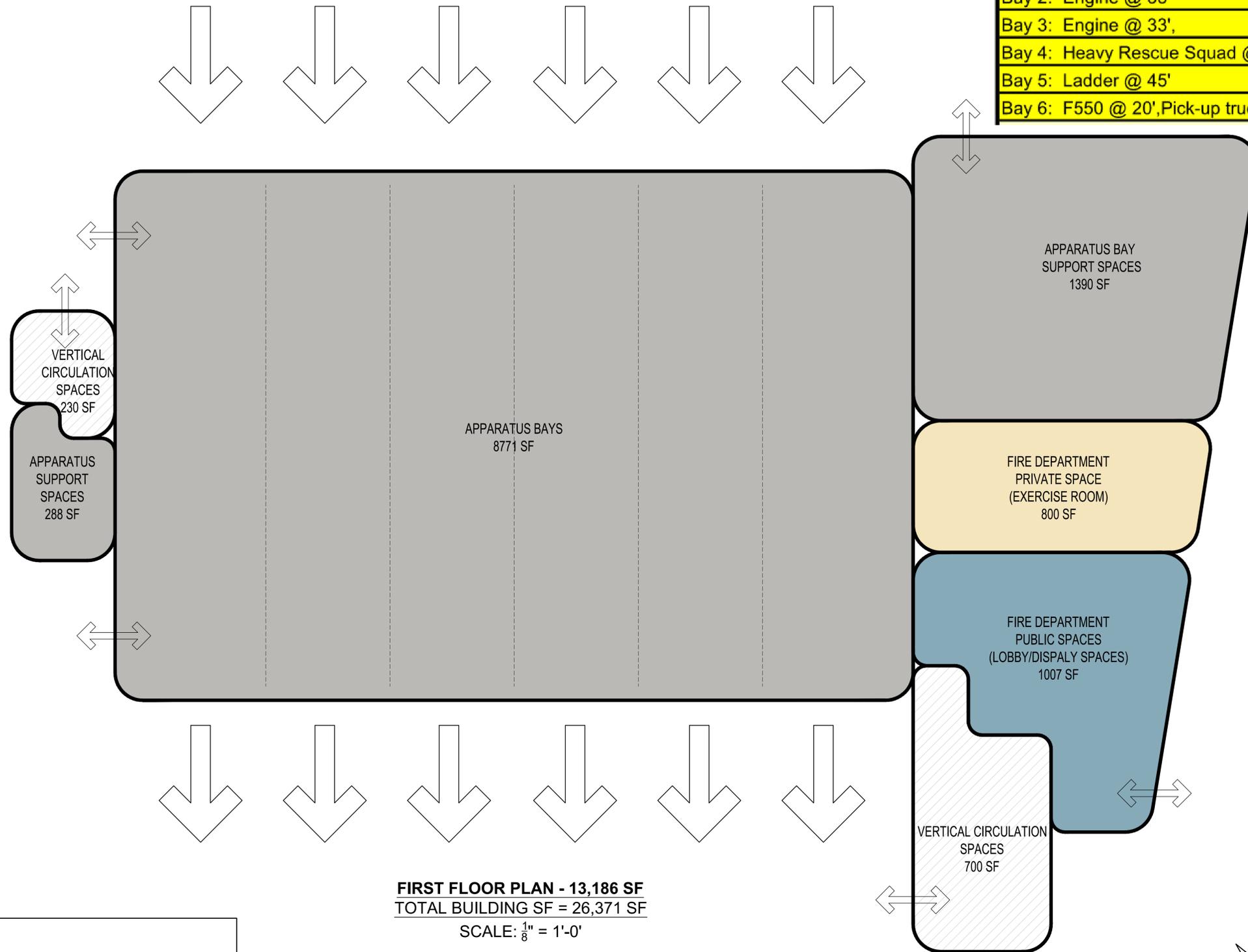
SECOND FLOOR PLAN - 13,186 SF
 TOTAL BUILDING SF = 26,371 SF
 SCALE: 1/8" = 1'-0"

LEGEND:

- PUBLIC
- PRIVATE
- APPARATUS AND SUPPORT
- MECHANICAL AND CIRCULATION



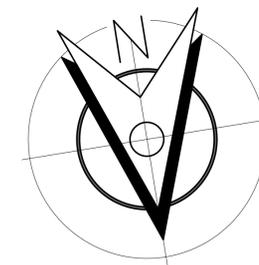
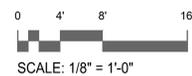
- Bay 1: Engine @ 33'
- Bay 2: Engine @ 33'
- Bay 3: Engine @ 33'
- Bay 4: Heavy Rescue Squad @ 40', ATV @16' (R)
- Bay 5: Ladder @ 45'
- Bay 6: F550 @ 20', Pick-up truck @ 20' (R), Wash/Maintenance Bay



FIRST FLOOR PLAN - 13,186 SF
TOTAL BUILDING SF = 26,371 SF
 SCALE: 1/8" = 1'-0"

LEGEND:

- PUBLIC
- PRIVATE
- APPARATUS AND SUPPORT
- MECHANICAL AND CIRCULATION





LEGEND:

- PUBLIC
- PRIVATE
- APPARATUS AND SUPPORT
- MECHANICAL AND CIRCULATION

0 10' 20' 40'
 SCALE: 1" = 20'

PRELIMINARY SITE PLAN

rev
08.02.22 08.19.22

Total Net Square Feet	21856	20620
Mechanical / Circulation 40% not Including Apparatus Bays	5414	4919
Grossing Factor Bays Only - 10%	832	832
Total Gross Square Feet	28102	26371

Memorandum



To: Mayor and Town Council

From: Ryan Spitzer

Date: 11/4/2022

Re: Code of Ethics

Overview:

In 2009, The NC General Assembly passed a law requiring all North Carolina cities to adopt a resolution or policy containing a code of ethics to guide the actions of the governing board. A resolution was supposed to be adopted by January 1, 2011. Since this time Town Council has been doing the required training for ethics. Section 160A-86 of the State Code sets the minimum requirements that a resolution or policy shall address.

- (1) The need to obey all applicable laws regarding official actions taken as a board member.
- (2) The need to uphold the integrity and independence of the board member's office.
- (3) The need to avoid impropriety in the exercise of the board member's official duties.
- (4) The need to faithfully perform the duties of the office.
- (5) The need to conduct the affairs of the governing board in an open and public manner, including complying with all applicable laws governing open meetings and public records. (2009-403, s. 1.)

Council has requested adopting a formal Code of Ethics for Town Council. Attached are two samples from other jurisdictions.

There are two ways that Council can adopt a Code of Ethics. Council can either do it yearly at a specified time (usually in January) or can adopt it by Resolution. If benefit of adopting the Code of Ethics by Resolution, is it codifies the document and thus Council Members are required to follow the document. If it is adopted yearly by Council then a Council Member could not sign the document in protest. Also, if it is codified by a Resolution then to remove it or edit the document a Town Council would have to go through a formal process to do so.

Attachments:

Code of Ethics for Town Council



RESOLUTION 2022-10
CODE OF ETHICS FOR THE PUBLIC OFFICIALS
OF THE TOWN OF PINEVILLE, NC

WHEREAS, the Constitution of North Carolina, Article I, Section 35, reminds us that a "frequent recurrence to fundamental principles is absolutely necessary to preserve the blessings of liberty;" and

WHEREAS, a spirit of honesty and forthrightness is reflected in North Carolina's state motto, *Esse quam videri*, "To be rather than to seem;" and

WHEREAS, Section 160A-86 of the North Carolina General Statutes requires local governing boards to adopt a code of ethics; and

WHEREAS, as public officials we are charged with upholding the trust of the citizens of Pineville, and with obeying the law;

NOW THEREFORE, in recognition of our blessings and obligations as citizens of the State of North Carolina and as public officials representing the citizens of the Town of Pineville and acting pursuant to the requirements of Section 160A-86 of the North Carolina General Statutes, we the Town of Pineville's Town Council do hereby adopt the following General Principles and Code of Ethics to guide the Public Officials of the Town of Pineville in its lawful decision-making.

GENERAL PRINCIPLES UNDERLYING THE CODE OF ETHICS

- The stability and proper operation of democratic representative government depend upon public confidence in the integrity of the government and upon responsible exercise of the trust conferred by the people upon their elected officials.
- Governmental decisions and policy must be made and implemented through proper channels and processes of the governmental structure.
- Public Officials must be able to act in a manner that maintains their integrity and independence yet is responsive to the interests and needs of those they represent.
- Public Officials must always remain aware that at various times they play different roles: as advocates, who strive to advance the legitimate needs of their citizens; as legislators, who balance the public interest and private rights in considering and enacting ordinances, orders, and resolutions; as decision-makers, who arrive at fair and impartial quasi-judicial and administrative determinations.
- Public Officials must know how to distinguish among these roles, to determine when each role is appropriate, and to act accordingly.
- Public Officials must be aware of their obligation to conform their behavior to standards of ethical conduct that warrant the trust of their constituents. Each official must find within his or her own conscience the touchstone by which to determine what conduct is appropriate.

- Public Officials of the Town of Pineville are any elected or appointed officials.

CODE OF ETHICS

The purpose of this Code of Ethics is to establish guidelines for ethical standards of conduct for the Public Officials of the Town of Pineville and to help determine what conduct is appropriate in particular cases. It should not be considered a substitute for the law or for a board member's best judgment.

Section 1. Public Officials should obey all laws applicable to their official actions as members of the board. Public Officials should be guided by the spirit as well as the letter of the law in whatever they do. At the same time, Public Officials should feel free to assert policy positions and opinions without fear of reprisal from fellow Public Officials or citizens. To declare that a board member is behaving unethically because one disagrees with that board member on a question of policy (and not because of the board member's behavior) is unfair, dishonest, irresponsible, and itself unethical.

Section 2. Public Officials should act with integrity and independence from improper influence as they exercise the duties of their offices. Characteristics and behaviors consistent with this standard include the following:

- Adhering firmly to a code of sound values.
- Behaving consistently and with respect toward everyone with whom they interact.
- Exhibiting trustworthiness.
- Living as if they are on duty as elected officials regardless of where they are or what they are doing.
- Using their best independent judgment to pursue the common good as they see it, presenting their opinions to all in a reasonable, forthright, consistent manner.
- Remaining incorruptible, self-governing, and unaffected by improper influence while at the same time being able to consider the opinions and ideas of others.
- Disclosing contacts and information about issues that they receive outside of public meetings and refraining from seeking or receiving information about quasi-judicial matters outside of the quasi-judicial proceedings themselves.
- Treating other Public Officials, the public, and Town Employees, with respect and honoring the opinions of others even when the Public Officials disagree with those opinions.
- Not reaching conclusions on issues until all sides have been heard.
- Showing respect for their offices and not behaving in ways that reflect badly on those offices.
- Recognizing that they are part of a larger group and acting accordingly.
- Recognizing that individual Public Officials are not generally allowed to act on behalf of the board but may only do so if the board specifically authorizes it, and that the board must take official action as a body.

Section 3a. Public Officials should avoid impropriety in the exercise of their official duties. Their official actions should be above reproach. Although opinions may vary about what behavior is inappropriate, this board will consider impropriety in terms of whether a reasonable person who is aware of all of the relevant facts and circumstances surrounding the board member's action would conclude that the action was inappropriate.

Section 3b. If a board member believes that his or her actions, while legal and ethical, may be misunderstood, the member should seek the advice of the board's attorney and should consider publicly disclosing the facts of the situation and the steps taken to resolve it (such as consulting with the attorney).

Section 4. Public Officials should faithfully perform the duties of their offices. They should act as the especially responsible citizens whom others can trust and respect. They should set a good example for others in the community, keeping in mind that trust and respect must continually be earned.

Public Officials should faithfully attend and prepare for meetings. They should carefully analyze all credible information properly submitted to them, mindful of the need not to engage in communications outside the meeting in quasi-judicial matters. They should demand full accountability from those over whom the board has authority.

Public Officials should be willing to bear their fair share of the board's workload. To the extent appropriate, they should be willing to put the board's interests ahead of their own.

Section 5. Public Officials should conduct the affairs of the board in an open and public manner. They should comply with all applicable laws governing open meetings and public records, recognizing that doing so is an important way to be worthy of the public's trust. They should remember when they meet that they are conducting the public's business. They should also remember that local government records belong to the public and not to Public Officials or their employees.

In order to ensure strict compliance with the laws concerning openness, Public Officials should make clear that an environment of transparency and candor is to be maintained at all times in the governmental unit. They should prohibit unjustified delay in fulfilling public records requests. They should take deliberate steps to make certain that any closed sessions held by the board are lawfully conducted and that such sessions do not stray from the purposes for which they are called.

No elected official, officer or employee of the Town of Pineville shall participate in the award of administration of any Town-funded project or purchase if that person, that person's spouse, or a member of the person's immediate family has a financial or any other interest in the company selected for award.

Should a Public Official violate any of the sections of this Code of Ethics, said Public Official may be censured and/or removed from the Town Council of Pineville, NC.

ADOPTED this _____ day of _____, 2022 by the Town Council for the Town of Pineville.

Jack Edwards, Mayor

ATTEST:

Lisa Snyder, Town Clerk

Memorandum



To: Mayor and Town Council

From: Ryan Spitzer

Date: 11/4/2022

Re: Ordinance on Discharge of Weapons

Overview:

At the October Work Session Town Council discussed three options for amending Section 130.03 of the Town Code. This section of the code has to do with the discharge of weapons to include guns, bows, and crossbows. It was decided by Council to only allow the discharge of weapons at approved facilities or property.

There are two exceptions to this that were kept from the original code section:

1. Allowing officers of the law to discharge weapons in the course of their duty
2. Allow the discharge of weapons for the protection of home and property

Attachments:

Updated Section 130.03 Discharge of Weapons

ORDINANCE NO. 2022-04

AN ORDINANCE FOR THE TOWN OF PINEVILLE AMENDING TITLE XIII, GENERAL OFFENSES AT SECTION 130.03, DISCHARGE OF FIREARMS TO RESTRICT BOW AND BOW TYPE WEAPONS FROM BEING DISCHARGED

WHEREAS, the Pineville Town Council feels that additional regulations are necessary to protect the health, safety, and well-being of its citizens; and

NOW, THEREFORE, BE IT ORDAINED by the Town council of the Town of Pineville that Section 130.03 is being amended as follows:

Previous Section 1. § 130.03 DISCHARGE OF WEAPONS

It shall be unlawful for any person to fire or discharge any BB gun, pellet gun, air rifle, pistol, rifle, gun or other firearm within the town except in case of necessary defense of person or property; provided that this section shall not apply to an officer lawfully discharging his or her duty weapon; and provided further, that nothing in this section shall be construed to prohibit licensed shooting galleries. (1995 Code, § 32-3) Penalty, see § 130.99

New Section 1. § 130.03 DISCHARGE OF WEAPONS

It shall be unlawful for any person (except an officer of the law lawfully discharging their duty weapon or in the case of necessary defense of person or property) to shoot any firearm, being defined as any weapon which will propel a projectile by the use of explosive action, including bow and arrow and crossbow, in the corporate limits of the Town, except in licensed shooting galleries and further excepted bow and arrow and crossbows, upon written permit issued by the Chief of Police, may be discharged in instructional and/or tournament archery ranges indoors or outdoors.

A violation of any provision of this section shall subject the offender to the penalties set forth in § 10.99. (1995 Code, § 32-2) Penalty, see § 130.99

Section 2. EFFECTIVE DATE.

This ordinance shall become effective as of December ____, 2022.

ADOPTED this _____ day of December 2022.

Jack Edwards, Mayor

ATTEST:

Lisa Snyder, Town Clerk



PUBLIC WORKS

Department Update

To: Town Council

From: Chip Hill

Date: November 1, 2022

Re: **Public Works Updates**

Paving: This year's paving started with Cadillac Street. It is now completed.
(see pictures #1, 2 & 3)

Concrete Floor for Building #2: Our department completed the project. (see pictures #4, 5 & 6)

Huntley Glen: Mecklenburg County and town staff met with the developer to identify the needed repairs moving forward. Their engineer is redoing several ADA ramps to expedite the conclusion of this development.

Flowers on Main Street: Departmental staff changed out the flowers on Main Street to the winter Pansies.
(see picture #7)

HVAC Contract RFP: The RFP for the HVAC for the town buildings has been posted on the website. The RFP is due on November 10th. An update of the results will be in next month's update.

SHARP OSHA Inspection: Our department had the OSHA inspection to hold on to the Sharp Award. Our department passed with only some small issues that have now been corrected.

Tree on Main Street: The 9 Prince Elms that will run along Main Street in front of the new Town Hall have been ordered. The Elms will be planted by the department as soon as they arrive.

**see attached permits issued/pending spreadsheet

Fiscal Year 2023

Electricities/AJ Molnar Southeastern Consulting Engineers	813 Main/810 Main to 511 Main/516 Main	Cancelled	
Spectrum/Melissa Sherrill Telics/Angie Jewett Telics	10518 Cadillac Street/Pineville Road	Cancelled	
Charlotte Water/Zach Pellicone	632 Eagleton Down Drive/Downs Rd and cul de sac	Issued	PW20220801EAGLETON632
AT&T/Kara Rydill/Lee Sadler #A02BQ76	11925 Carolina Logistics Drive	Issued	PW20221026CAROLINALOGISTICS11925
Spectrum/Tracey Kendall/STS Cable Services	9132 Willow Ridge Road/Willow Bend Circle	Cancelled	
Southeastern Consulting/A.J. Molner/Dynetek for Electricities	517 Main Street/Jack Hughes Lane/813 Main Street	Issued	PW20221007MAIN517
Level 3 Communications/Cindy Crews/Outsource Inc	505 Main Street/Reid Lane	Issued	PW20220804MAIN505
Charlotte Water/Zach Pellicone/Geneva Montgomery	233 Eden Circle/Cone Ave	Issued	PW20220801EDENCIRCLE233
Charlotte Water/Horsepower Site Service/Angel Caudle	10320 Rodney St/Industrial Drive	Issued	PW20221014RODNEY10320
Tower Engineering Professionals/Gage Martin/Samatha Hall	10851 Park Road, Charlotte/Pineville Matthews Rd	Issued	PW20221014PARKRD10851
Spectrum/Telics Permitting/Melissa Sharriell/Metro-Tech/Torrance Countrymen	10320 Rodney St/Industrial Drive	Pending	
AT&T/Rosita Villavicencio/Sourceone	10810 Park Crossing Drive	Pending	
Pineville Communications/Tammy Vachon/Frank Peay	Mallard Drive/Park Lake Drive	Issued	PW20220921MALLARD
AT&T/Sylvia Paschal/Sourceone	10625 to 10701 McMullen Creek Pkwy	Issued	PW20221007MCMULLENCREEK10625&10701
AT&T/Rosita Villavicencio/Sourceone	12115 Downs Rd	Issued	PW20221014DOWNS12115
Charlotte Water/Geneva Montgomery/Zack Pellicone	12031 Carolina Logistics Rd/Nations Ford Road	Issued	PW201025CAROLINALOGISTICS12031

1

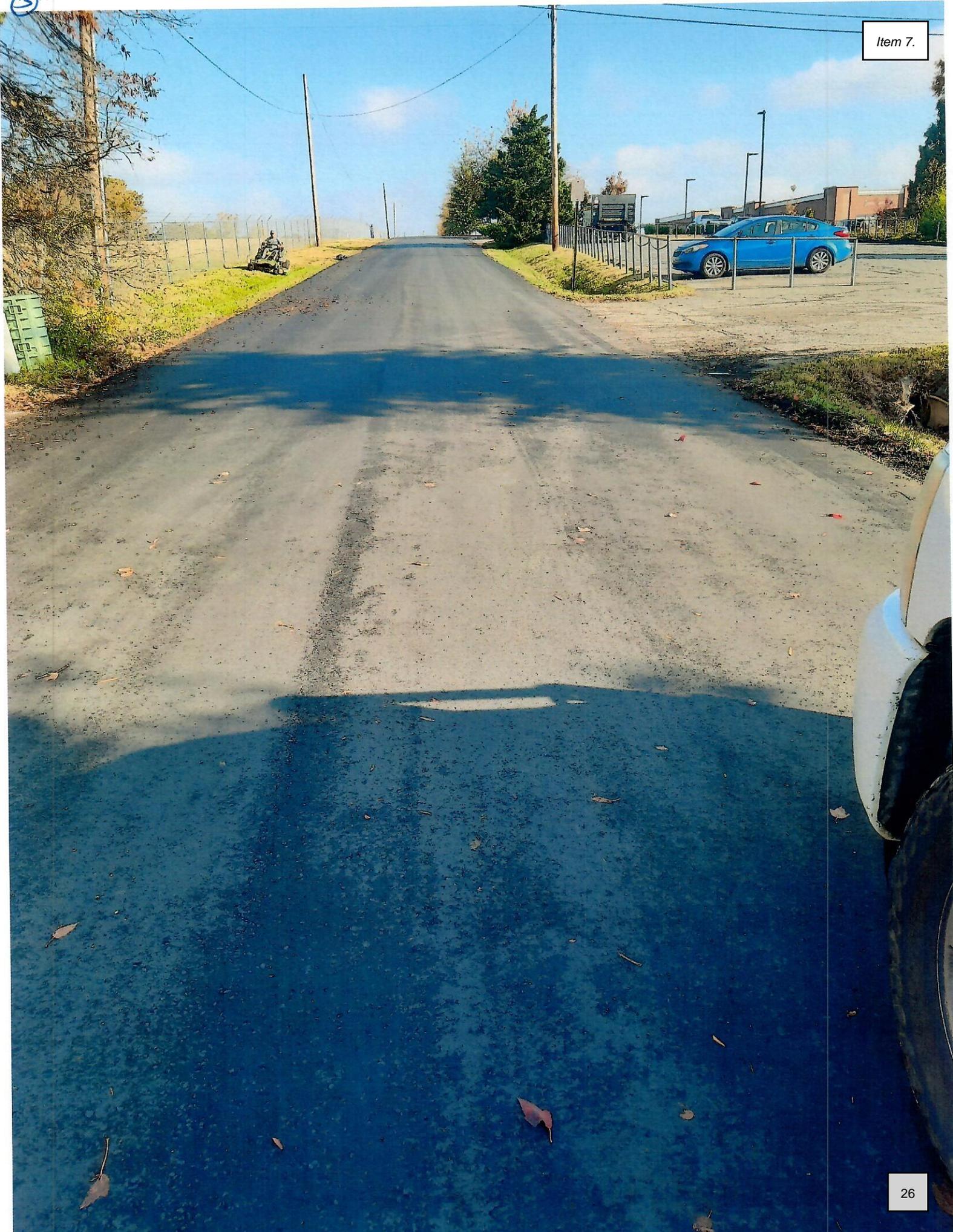
Item 7.





3

Item 7.





Item 7.







Item 7.



7

Item 7.





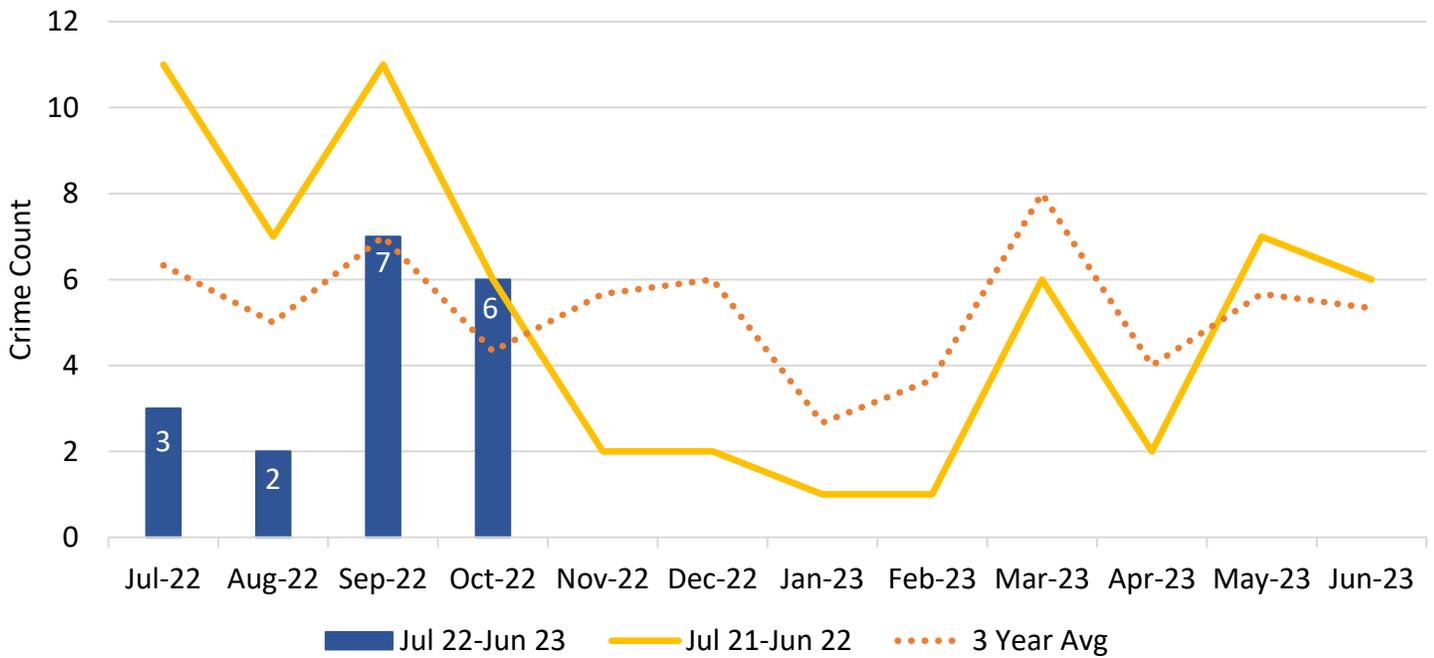
PINEVILLE POLICE DEPARTMENT

MONTHLY REPORT October 2022

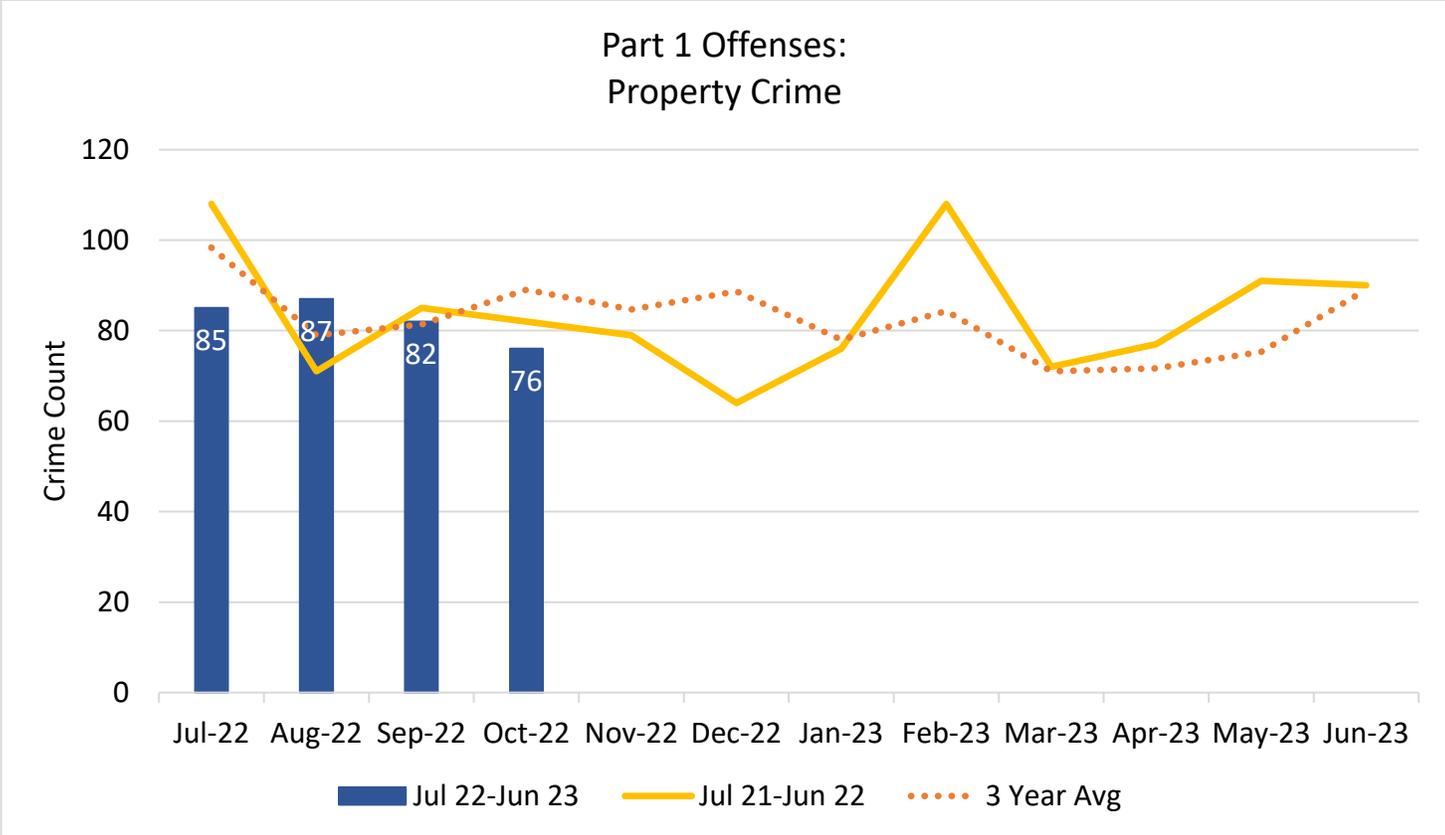
Crime Goals

Below is the evaluation of the department’s crime goals. Goals are measured for 12 months based on the fiscal year. For the year of July 2022 – June 2023, the goals are to reduce violent crime by 5% and reduce property crime by 7%.

Part 1 Offenses:
Violent Crime



Goal: -5%
 Baseline Jul 21 – Jun 22: 62
 Target Jul 22 – Jun 23: 58
 Jul 22 – Oct 22: 18
 Comparison to Jul 21 – Oct 21: -48.57%
 Comparison to Jul – Oct 3 Year Avg: **-18.18%**

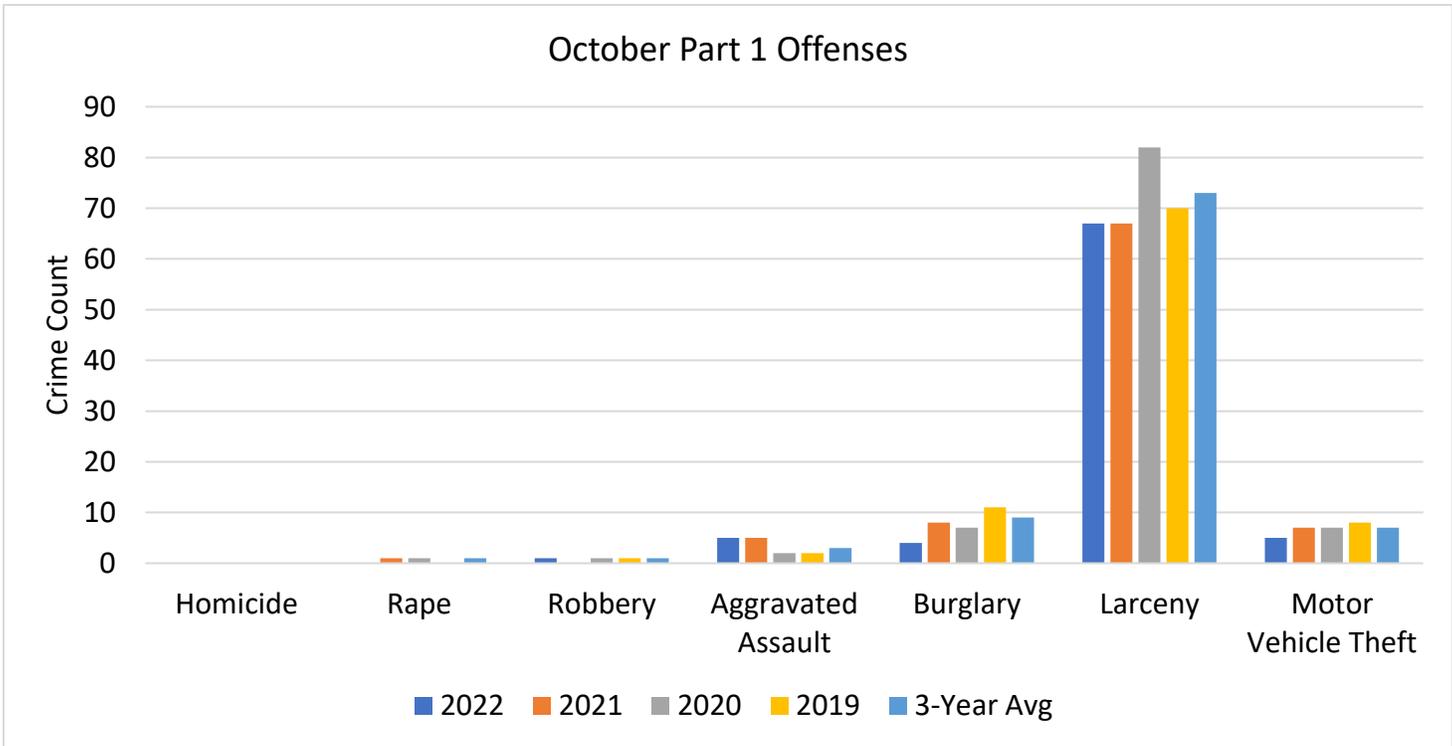


Goal: -7%
 Baseline Jul 21 – Jun 22: 1,003
 Target Jul 22 – Jun 23: 932
 Jul 22 – Oct 22: 330
 Comparison to Jul 21 – Oct 21: -4.62%
 Comparison to Jul – Oct 3 Year Avg: **-4.90%**

Monthly Crime Statistics

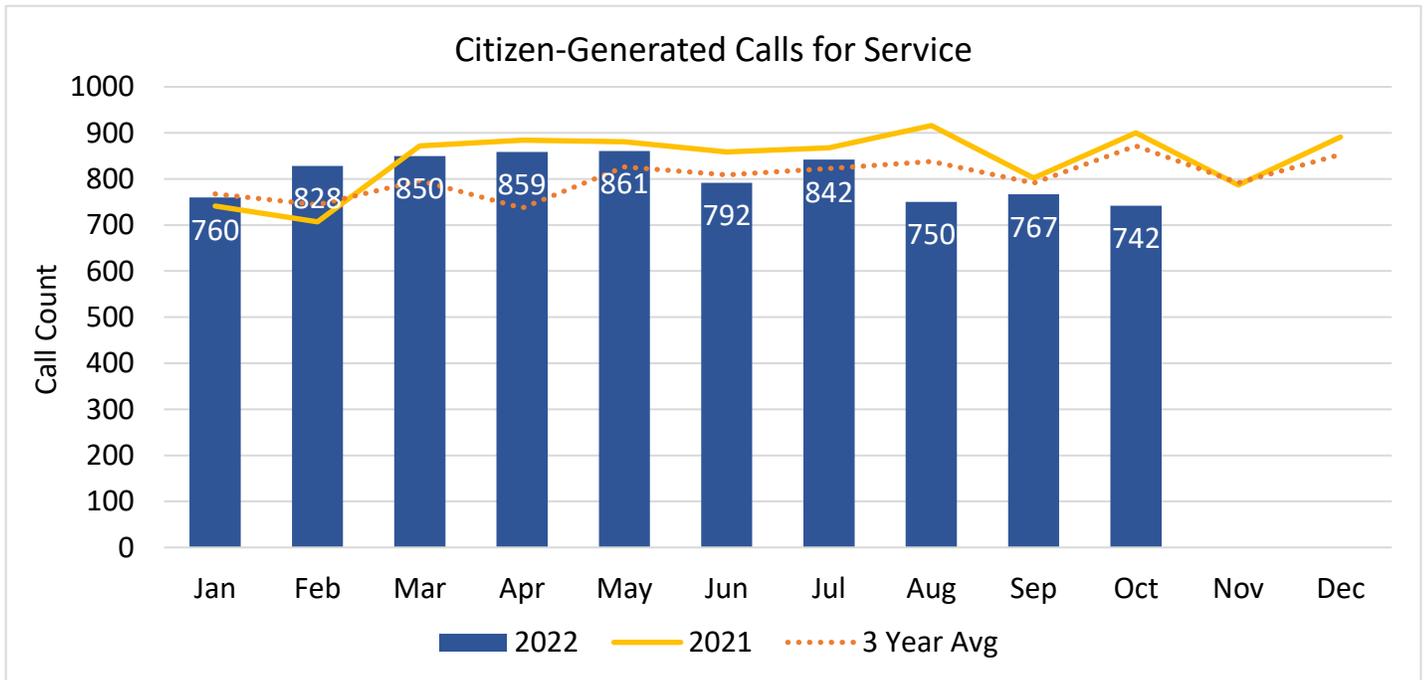
Below is a table and bar graph of the counts for Part 1 Offenses in October. For comparison, the same is shown for the past 3 years. The average of the 3 years was calculated.

October Crime Statistics					
Part 1 Offenses					
	2022	2021	2020	2019	3-year average (2019-2021)
Homicide	0	0	0	0	0
Rape	0	1	1	0	1
Robbery	1	0	1	1	1
Aggravated Assault	5	5	2	2	3
Burglary	4	8	7	11	9
Larceny	67	67	82	70	73
Motor Vehicle Theft	5	7	7	8	7

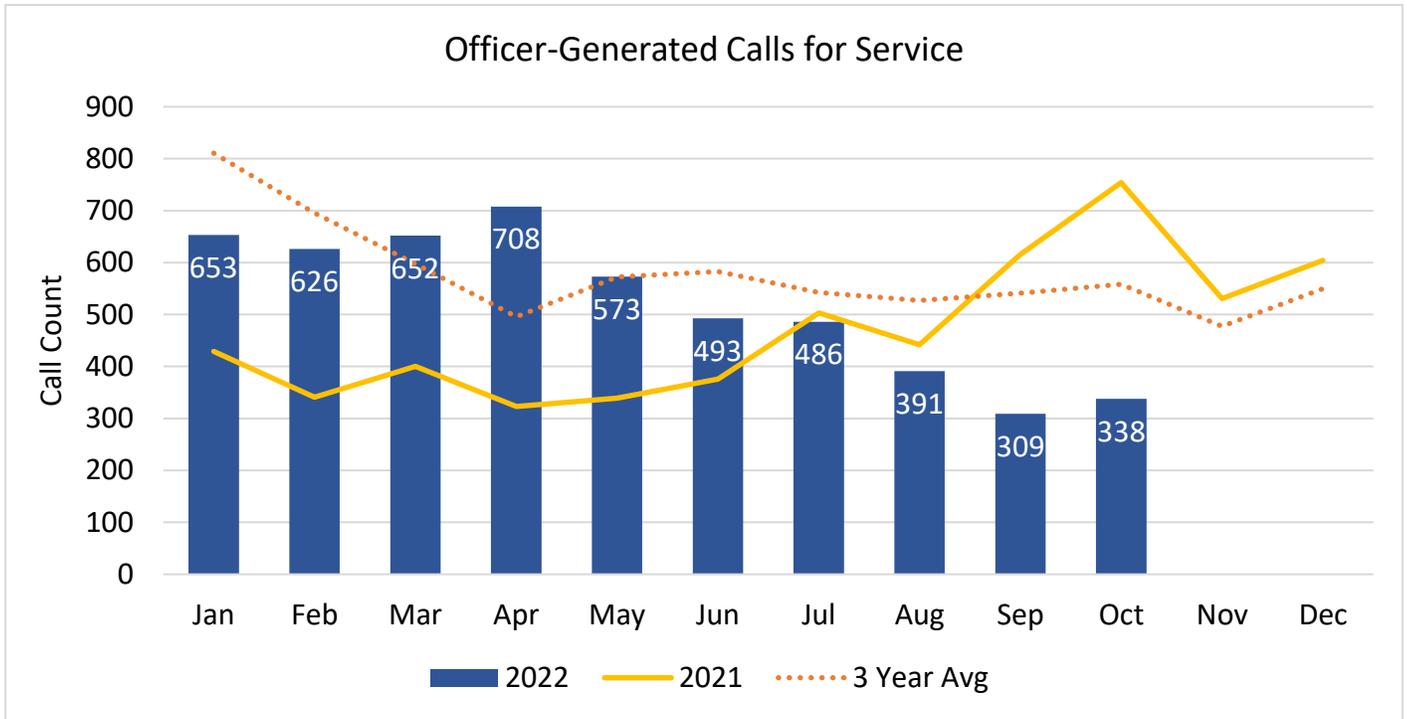


Calls for Service

The graphs below display the number of calls for service in comparison to previous months and the previous 2 years. The first graph is citizen-generated calls. The second graph is officer-generated calls (zone checks and foot patrols excluded).



* 'how received' left blank not included



*10-35 and 10-36 removed; 'how received' left blank not included

Problem Locations

The following problem locations have been identified using 3 years of calls for service and crime data, showing a consistent crime problem over the years. Each month, these locations are evaluated based off the crime and disorder the assignee was tasked to handle. Problem locations are evaluated for 6 months to see if responses were successful.

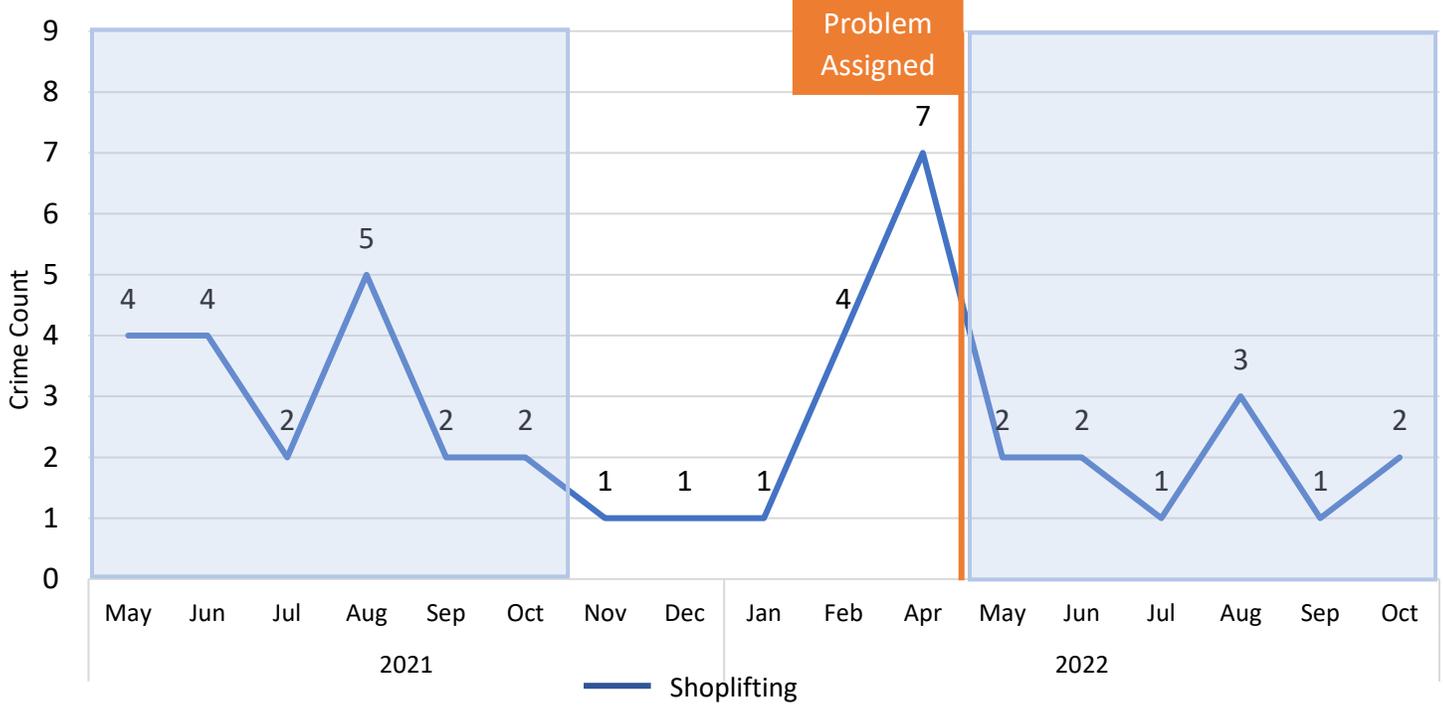
1. Dick's Sporting Goods

% Change from Oct-Oct 2020/21-2021/22: **-4.0%**



2. Belk

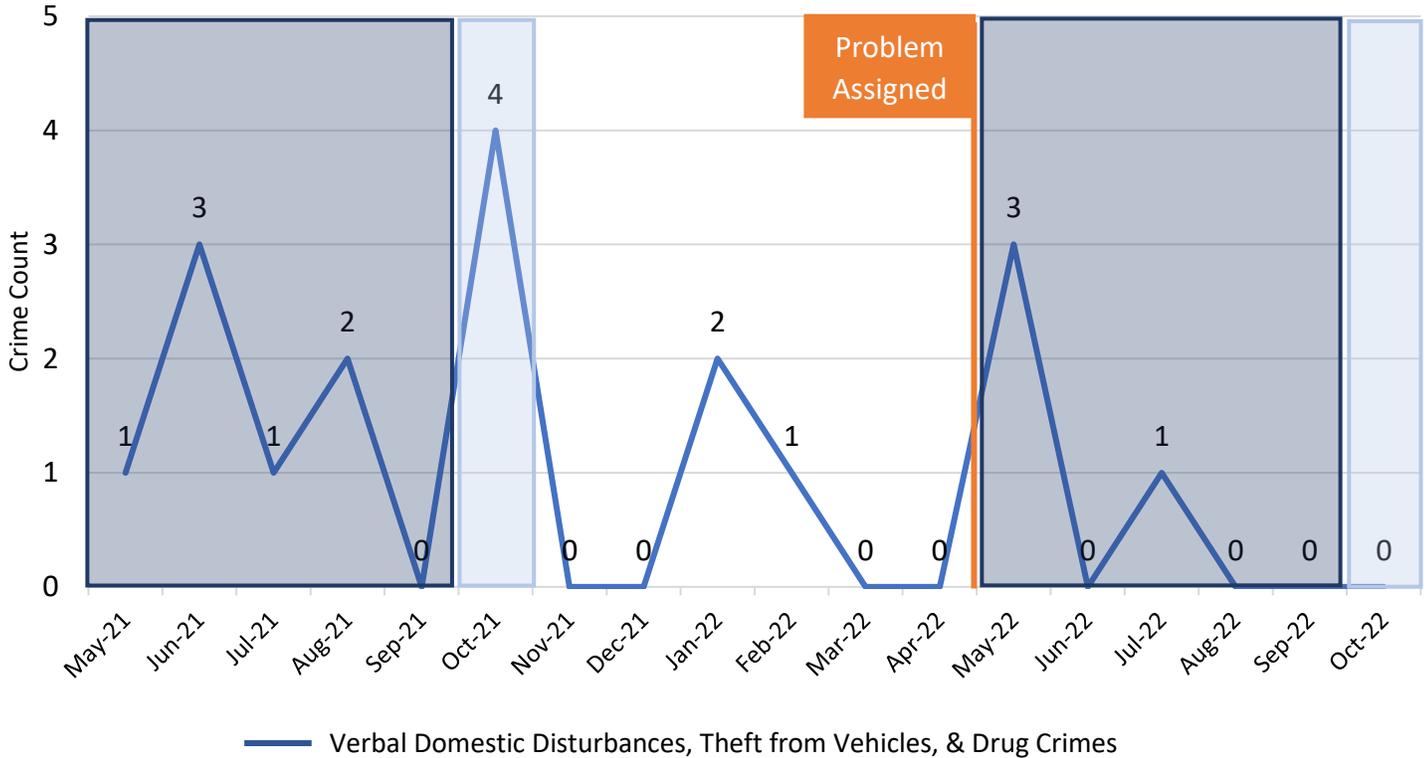
% Change from May-Oct 2021-2022: **-42.11%**



3. Extended Stay - MONITORING

Monitoring Period (Oct 2022): **-100%**

Assignment Period (May-Sep 2022): **-42.86%**

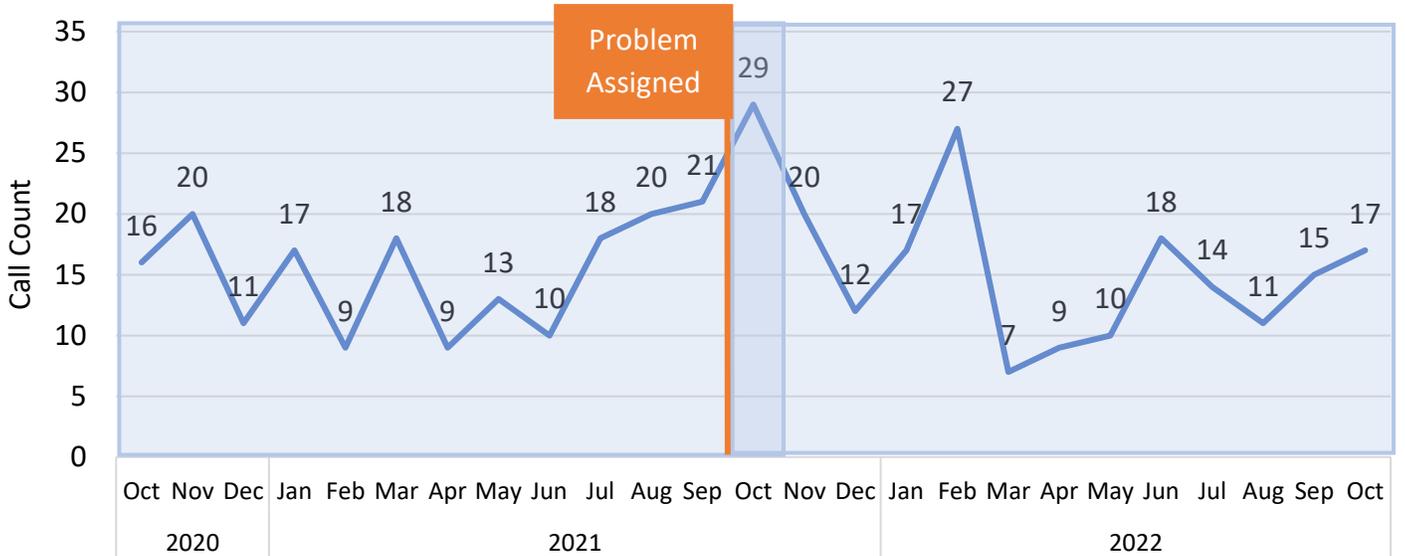


Problem Area

The problem area is Sabal Point Apartments. It was identified using 3 years of calls for service and crime data, showing a consistent crime problem over the years. Each month, the evaluation is based off the crime and disorder the assignee was tasked to handle. Since a problem area has more crime and disorder than a problem location, the evaluation is broken down into several charts. Problem areas are evaluated for 6 months to see if responses were successful.

Evaluation 1: Citizen Generated Calls for Service

% Change from Oct-Oct 2020/21-2021/22: **-5.69%**



*selected calls include 10-37, 40, 47, 54, 56, 57, 60, 62, 65, 71, 78, 81, 85, 86, 87, 88, 90, 91, 92, 93, 94, 95

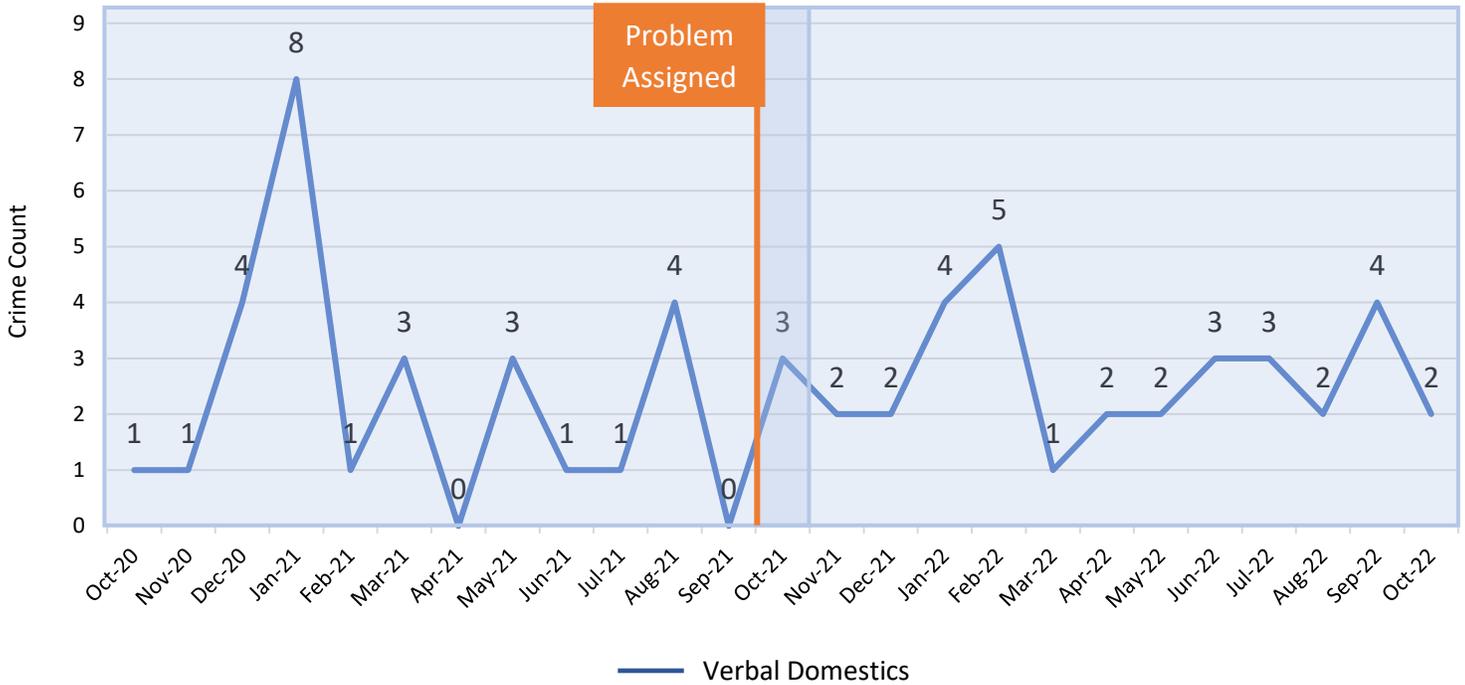
Evaluation 2: Group A Offenses

% Change from Oct-Oct 2020/21-2021/22: **-10.0%**



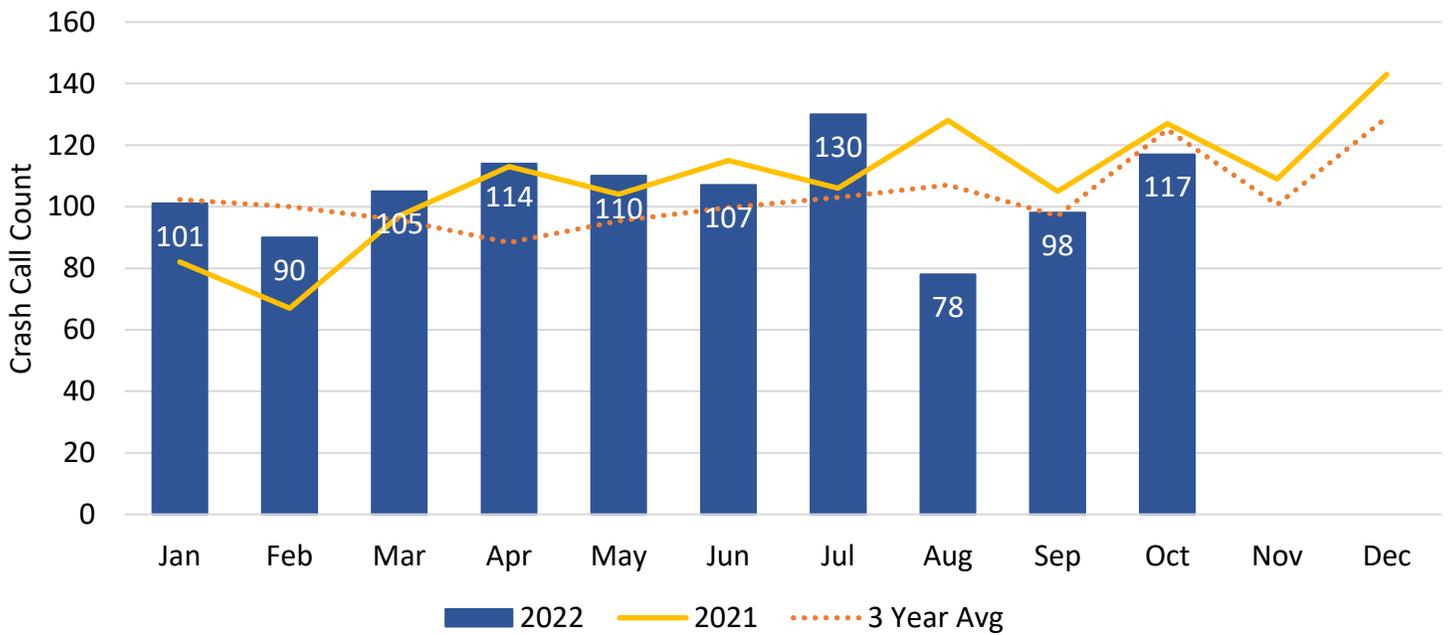
Evaluation 3: Verbal Domestic Disturbances

% Change from Oct-Oct 2020/21-2021/22: **13.33%**



Traffic Crash Data

Calls for Traffic Crashes



*Counts are 10-50 and 10-54 calls with a disposition of report taken or rendered assistance MI

October Traffic Enforcement

Traffic Enforcement Type and Dispositions

Enforcement	Count
10-61 Traffic Stop	112
10-31 Project Police Presence	7
Citation Issued	34
Warning	61
Report Taken	3

*officer-generated 10-31's and 10-61's; unfounded removed

Locations of Traffic Enforcement

Street Name	Count
PINEVILLE-MATTHEWS RD	30
MAIN ST	14
PARK RD	13
CAROLINA PLACE PKY	12
POLK ST	7
I-485 INNER HWY	6
LANCASTER HWY	5
LEE ST	3
SAM MEEKS RD	2
OAKBROOK DR	2
MILLER RD	2
PARK CROSSING DR	2
JOHNSTON RD	2
DOWNNS CIR	2
FELDFARM LN	2
MEADOW CREEK LN	1
LEITNER DR	1
PARK CEDAR DR	1
MEYER LN	1
DORMAN RD	1
PLUM CREEK LN	1
KETTERING DR	1
ROCK HILL-PINEVILLE RD	1
LOWRY ST	1
SABAL POINT DR	1
SOUTH BLVD	1
COUNTRY SIDE	1
WILLOW RIDGE RD	1
CADILLAC ST	1
MCCULLOUGH CLUB DR	1
Grand Total	119

October Community Engagement

- Emailed property managers of most recent incidents and Behavioral Health re: homeless subject that lit himself on fire, Met w/Da'Quan, his mom, Vice Principal and Guidance Counselor and then w/Erin of Parks & Rec re: basketball, Awards Ceremony, Galls, Met w/Danielle of the Pines (notes in Teams).
- Awards Banquet, Met w/Gena of Sabal, Jon of Willow and Yasmeen of Plum Creek (notes in Teams), Community Event at Go-Pro in Mooresville.
- Medical Drop Box, Bless the Badge.
- Bless the Badge.
- Charlotte Rush Hockey Team, Bless the Badge, Met w/Ann of The Ascent and Lauren of The Brook (notes in Teams).
- Visit students at school during lunch, Sympathy card for surviving wife, Spoke w/Michael from The Town to schedule tomorrow's meeting re homeless camp left behind.
- Met w/Captain Copley and Michael from the town re: homeless camp mess, Assisted Baker Days Death Investigation, Met w/Principal French and Sgt. Harb.
- Assisted Adam Days, Updated hotel and extended stays contact info, Updated gate code Visited students at lunch.
- Met w/Amanda Hulse, Papered felony case OCA: 220903-2011, Walk About w/Chief at The Pines, Visited Da'Quan and his family.
- Met w/Patrick Hull from CDCP, Project Police Presence on Sam Meeks, School Door opening w/Chief and dad's, Spoke w/Stacey Butler of CDCP, Met w/fire department re: upcoming events, Assist Baker Days, Met w/Gena of Sabal (notes in Teams),
- Fall Fest
- Badges vs Badges and Touch a Truck raffle prizes, Met w/Fire Extinguishers and AED inspectors, Met w/Amanda Hulse re: Da'Quan, Galls.
- Car Seat checking station w/CMPD, Visited students at school, Touch a Truck donations.
- Softball Competition, Met w/Melissa Zhiss of Behavioral Health and homeless subject R. McClure, Met w/Cat of The Pines, Met w/Stephanie of Meadow Creek and Met/Gena of Sabal (notes in Teams), Badges vs. Badges.
- Met w/Anji of The Ascent, Yasmeen of Plum Creek, Jon of Willow, (notes in Teams), Met w/Da'Quan at school, Community Event at Pineville Rehab.
- Potato Drop w/Jane and Chief, etc. at Carolina Place Mall.
- Three day LEO Training at Billy Graham at COVE
- Worked Adam Days
- Met w/Gena of Sabal (notes in Teams), Galls for Lt.
- Touch A Truck at Carolina Place Mall lower-level Dillard's
- Trunk or Treat at Pineville Church
- Worked Adam Days, Medical Drop Box, Vehicle Inspection, Fire Extinguishers/AED's.
- In Service Training
- Building inspection for PD
- Monthly Safety committee meeting
- Fall fest meetings and action plans
- Working with Hope Soccer Ministries

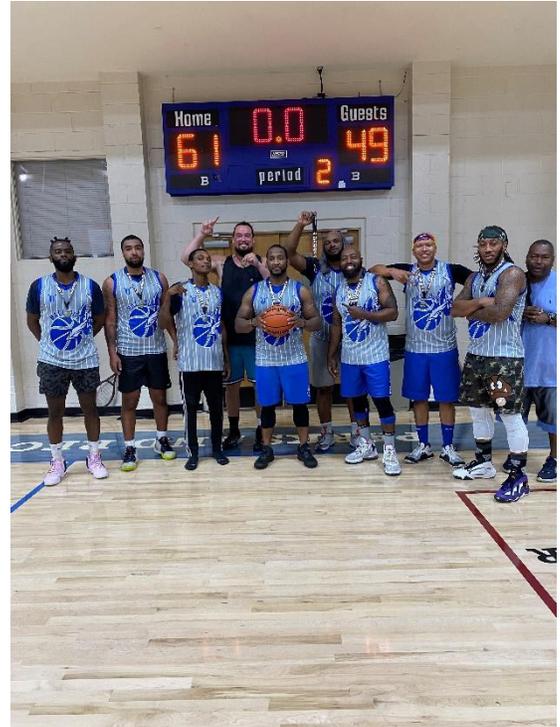
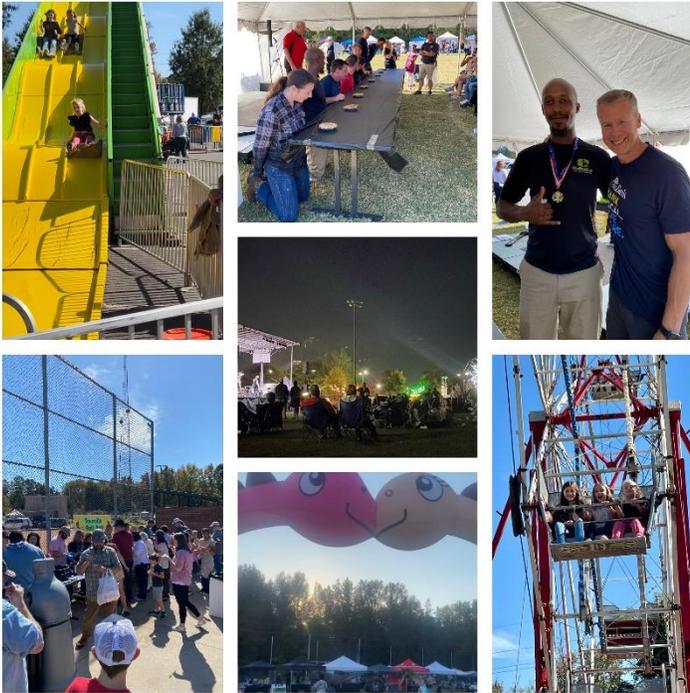
- Awards banquet
- Meetings for touch a truck event
- PNP meeting
- Working on webpage
- CIT working breakfast
- Citizens Advisory Board
- Chamber of Commerce meeting
- Meeting with Outback in reference to fund raiser
- Badges vrs Badges tournament
- Meeting with HR for retention Ideas
- Lexipol Policy review for several policies
- Assist with CIT training for Mecklenburg County

Daily duties thought the month, school traffic, lunch with kids at Pineville Elementary School, working on all Social Media Outlets

October

2022

A great October with programs and special events. Fall Fest 2022 was a huge success. We nestled into a new location – Jack D. Hughes park. Great rides, vendors, food trucks, kid activities, and music and beautiful weather for our new Fall Fest Home. Our Halloween event brought over 100 kids to enjoy pumpkin carving and painting, goodie bags and a movie. Adult basketball came to a finish – 8 teams competed this fall. Soccer season finished in mid-October – 131 kids participated this past Fall. We also updated our toddler playground with new equipment and flooring – it looks amazing



October

2022

Special Events

Fall Fest – October 14 - 15 – Jack D. Hughes Park – Rides, Food Trucks, Kid Zone, Chili Cookoff, Pie Eating Contest, Live Music and Vendor

Halloween Event – October 28 – Pumpkin Carving/Painting, Food Trucks, Glow sticks and goodie bags for all kids, finished with a movie – Scoob. About 175 attended

General Programming – Belle Johnston

Pickleball: Open Pickleball times are Mondays and Friday from 9am-12pm and Wednesdays from 1:30pm-4:30pm. 142 participants

Cookie Decorating Classes: October 11 – 16 participants, October 27 - 10 participants

Cardio Funk: Lem holds class on Tuesdays at 6:30pm. 21 participants

Karate: They hold classes on Wednesdays. 44 participants

Pre School Open Gym – Wednesday morning from 9a – 12p – 37 participants

Game Day with Senior Nutrition – October 21- 10 participants

Pottery Painting with Seniors – 14 participants per class

Field Trip – Childress Vineyards. 13 participants

National Cinnamon Roll Day – October 4 - 42 participants

Slime Class – October 26 - 11 participants

Senior Health Fair – October 25 – 9 vendors, 50 seniors

Lake Park

Bootcamp with Lia – Bootcamp meets 5:45am – 6:45am M/W/F in Lake Park. 72 participated

Tai Chi: Hold classes T/Th/Sat under the large shelter/stage. 168 participated

Storytime in the Park – Mecklenburg County Library hosts Storytime in the park each Wednesday morning from 10am – 11am. 70 Kids/56 Adults

October

2022

The Hut

Senior Fit – Senior Fit takes place at the Hut M – Thursdays. 301 participants

Yoga – 18 participants

Jack Hughes

Facility Rentals

***Shelter 1 at JH:** 0 Rentals

***Shelter 2 at JH:** 1 Rentals

***Shelter 3 at JH:** 0 Rental

Jack Hughes Special Events

October 1st-2nd: Perfect Game Tournament

October 8th-9th: Perfect Game Tournament

October 14th-15th: Fall Fest

Fields were closed October 16th-30th for field maintenance.

Baseball Field Usage

PCAA continued their Fall seasons using Fields 1, 2, and 4.

On Deck continued their Fall seasons using fields 1, 2, and 4.

Carolina Bulls, local Pineville travel ball team, uses field 4 one night a week for their fall season.

Multipurpose Field Usage

Pineville Soccer ended the fall season on October 11th.

Hope Soccer continued their fall soccer season on field 3.

Park Maintenance Update

Belle Johnston/ Lake Park

Cut as needed

Blow leaves as needed

Sprayed weeds as needed

Fire ant control as needed

Installed bicycle rack large shelter

Cut down and remove dead tree

Wash all vehicles for shuttle service fall fest

Boat repair new paddles

Daily park check

October

2022

Monthly building inspections
Scheduled stage railing repair

The Hut

Cut/Blow/weed control/fire ant control/ as needed
Monthly building inspections
Weekly trash removal
Located water line leak

Cemetery

Cut/ blow leaves as needed
Grass in bare areas to prevent washing

Dog Park

Removed limbs as needed
Identified trees in need of removal
Repaired gate from fallen limb
Added stone to entrance at gates

Jack Hughes

Daily field prep
Fall Fest Prep
Aerate and seed all athletic fields
Multiple irrigation repairs
Cut/blow/spray weeds/fire ant control as needed
Set up large tent for fall fest

Move seating and clean concrete for fall fest
Installed new bike rack

Pineville Memorial

Identified water leak in need of repair

October

2022

Social Media

Facebook

Post Reach: 15,633

Post Engagements: 4,764

New Page Likes: +47

Total Page Likes: 4,257

Total Page Followers: 4,621

Instagram

New Followers: +80

Total Followers: 1,241

The Hut: 2 Rentals

The BJCC Dining Room: 3 Rentals

The BJCC Gym: 1 rental every Tuesday/Thursday

Large Shelter: 13 Rentals

Medium Shelter: 15 Rentals

Tot Lot at Lake Park: 3 Rentals

***Shelter 1 at JH:** 0 Rentals

***Shelter 2 at JH:** 1 Rentals

***Shelter 3 at JH:** 0 Rental

*WE DO NOT RENT JACK HUGHES SHELTERS WHEN THERE IS A TOURNAMENT GOING ON.

Administration

Daily Park Walks by all Full-Time staff

Monthly Building Inspection by all Full Time Staff

Hut rental showings provided monthly by all staff

Weekly field trips with Summer Camp by all Full Time Staff

Weekly staff meetings with staff

Fall Fest logistics for all staff

Weekly Facility Rentals/ Pull all rentals for the week/Make Kiosk Signs/ Make Check in/out sheet for Park Aides/ Check Request (Refunds/Deposits) after rentals are complete

Jordan and Scott attended the monthly Safety Team meeting.

October

2022

Jordan met with Greg Powell to debrief Fall Fest and discuss the 2023 Fall Festival

Jordan met with Ed Bounds of Ed's Dinosaurs Live.

Jordan met with Scooter Abrams with One Stop Live to discuss the 2022 Fall Fest Lineup, how it went and to set dates for the 2023 Rock'n & Reel'n Concert lineup.

Jordan attended the Monthly Boy Scout Troop 7 Committee Meeting.

Jordan met with multiple food vendors to discuss how Fall Fest went for them and to discuss any changes that need to be made for set up next year.

Jordan completed the monthly CPSI Playground Safety Checks for the month of October.

Jordan and Matt met with Joe Maxim and Brian Guild to discuss how the new Cub pack and Pineville P&R can work together.

Heather cleans BJCC daily

Erin and Heather audit shelter rentals weekly

Heather updates large kiosk monthly

Heather schedules community service workers/ show them what to do when they arrive

Erin worked Adult Basketball Mondays and Thursdays in October

Matt, Erin, & Jordan attended the North Carolina Parks & Recreation Conference

Heather & Erin went on field trip to Childress Winery in October

Erin creates and sends out new social media posts each week.

Erin/Heather order office supplies and cleaning supplies both weekly and monthly

Heather completes - Weekly Facility Rentals/ Pull all rentals for the week/Make Kiosk Signs/ Make Check in/out sheet for Park Aides/ Check Request (Refunds/Deposits) after rentals are complete

Matt/Heather do weekly Cash Register Deposits – weekly on Fridays

All staff - answer phones – give rental info, take payments for different programs, general questions about center and programs we offer, etc.

All staff - make resident cards / Show new residents around center

Schedule community service workers/ show them what to do when they arrive/ Weekly- email their time sheet to the Community Service Program office

All staff - Mon. /Wed. /Fri – Check in Pickleball players/ take payment

October

2022

Heather sets up, sanitize, break down, and do sign- ups for Pre-School Open Gym every Wed.

Heather/Erin create flyers for all programs

Heather coordinated d with Kim Greer (Cookie Instructor) to do a class with the seniors on November 2.

Matt/Scott went and picked up grant awarded bike racks in Raleigh

Matt/Scott met with adjuster for the fire

Matt presented Fall Fest logistics at council



Human Resources

Linda Gaddy, PHR SHRM-CP MSHR
lgaddy@pinevillenc.gov
(704) 889-2362

To: Ryan Spitzer, Town Manager
Members of the Town Council

From: Linda Gaddy

Date: 11/3/2022

Re: Human Resources Monthly Report

Ryan,

Enclosed is the Human Resources Department Monthly Report for the month of October 2022.

New Hires:

Nikki Cipolla, 911 Telecommunicator, Fulltime

David Greene, Firefighter/Driver, Fulltime (was PT volunteer)

Resignation:

Zachari Charles, Police Officer

Amber Rollins, Assistant Supervisor 911 Telecommunications (will stay as call-in resource as needed)

Valerie Murphy, Billing & Collections Coordinator

Retirements:

None

Transfers:

None

Promotions:

None

Current Openings:

Police Corporal, internal promotion process to take place in November for two openings

Police Officer, 2 certified officers in interview/background, 3 B.L.E.T. trainees in the Fall school session, 3 more lined up for the January class start, looking to recruit 3 more

PCS Telecommunications, Systems Technician Apprentice, accepting applications

911 Telecommunicator, taking applications for one position to start in January

Departmental Update:

Employee appreciation:

A new Fall employee event took place Thursday evening October 27. Town Hall parking lot became Trunk or Treat for employees, families, and friends. Employee groups/departments decorated trunks in very creative ways. Everyone voted for best trunk and best costume contest. The fire truck visited us as well, and kiddos received lots of “treats” to take home.

The annual Holiday Party is planned for December 22, 2022. The venue will be Spare Time Entertainment’s Elite Suite and Arcade. Door prizes and presentations are now being planned. Please make plans to join us from 11:00 am to 1:00 pm.

Wellness:

Our first flu vaccination clinic we have had in a long time happened on October 19th. Employees from various departments and family members received the current influenza vaccine administered by a Walgreens technician.

Newsletter:

Improving communication is a goal and to that end we issued our first quarterly Employee Newsletter from Human Resources to that was distributed via various media. This assisted with spreading the word about events, resources available to staff, and future dates and plans.

Safety Highlights:

Public Works has renewed their SHARP certification for the next 2 years. Plus, we prepped for anticipated OSHA visits. Applications for the NCLM Safety Award grants are open for 2022-23. We are analyzing enhancements to safety or security that a grant could help us secure in the next year. Safety equipment has been relocated to the new Town Hall and new emergency evacuation plans will be made shortly. This and all fire safety equipment in each department received an annual inspection. Key fobs were issued to secure the non-public areas of Town Hall and assist with an emergency evacuation.

Police Recruiting improvements:

H.R. and the Police recruiting team have started working together to find ways to attract (and retain) more qualified police officers. We are working on a plan and what we need to develop to support that effort.

Excerpt from the Fall Employee Newsletter:

October Events

Free For Employee's and Families with Your Insurance Card!



It's No Trick,

treat yourself to a **flu shot.**

Where: Town Hall Small Conference Room

When: Oct. 19th

3pm - 6pm

FLU CLINIC AVAILABLE!

Sign Up Required!

Contact Kayla in Human Resources

Or Scan our QR Code



TRUNK OR TREAT

New Employee Event

for Employees and Our Families!

Join us Oct. 27 between 6pm -7:30 pm in the New Town Hall Parking Lot for Safe Family Friendly Halloween Fun!

*If you would like to enter the employee contest (Trunk or Costume) contact Kayla in HR.



Event Photos:







Department Update



To: Town Council

From: Travis Morgan

Date: 11/9/2022

Re: Town Planning Updates

PLANNING:

106 Franklin: Owner Darin Morton interested in rezoning to RMX.

Hyundai: Final construction items and street trees being installed.

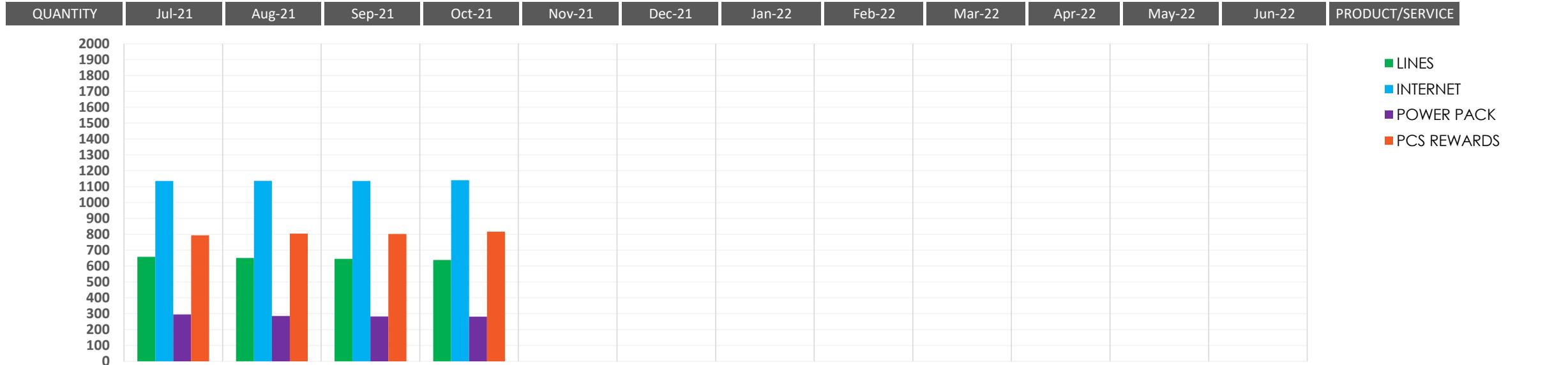
CMS Bus Lot: In review for new maintenance building

Jiffy Lube: In county review with latest site plan

CODE ENFORCEMENT:

<p>High Weeds and Grass: 704 s polk</p>	<p>Dumpster:</p> <p>Community Appearance/Junk Vehicle: 10731 copperfield 9940 pineville-matthews rd</p> <p>Signs: 13301 dorman 10110 johnston rd #9</p> <p>Parking on Sidewalk: Stratfield Atwell Glen Stockdale Graceview Green Birch</p>	<p>Parking on the lawn: 918 lakeview</p> <p>Commercial vehicles:</p>
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Lines, Internet, Power Pack and PCS Rewards FISCAL YEAR FY 23 (JULY 1, 2022 THRU JUNE 30, 2023)



PRODUCT	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	Total For FY22	Trend
LINES	658	651	645	638									-34	
INTERNET	1,135	1,137	1,135	1,141									114	
POWER PACK	295	286	283	282									-88	
PCS REWARDS	793	804	802	817									189	

The above totals are month ending reporting. For instance July totals are for month ending July 31st, August 31st, September 30th, October 31st & November 30th etc

PINEVILLE COMMUNICATION SYSTEMS

INTERNET RESULTS FOR MONTH ENDING 10-31-2022



REVENUE AREA	TOTAL FOR MONTH ENDING 09-30-2022	INSTALLS SOLD IN & COMPLETED IN SEPT.	DISCONNECTS TAKEN & EXECUTED IN SEPT.	TOTAL INTERNET FOR MONTH ENDING 9-30-2022	INSTALLS SOLD AND COMPLETED IN OCT.	DISCONNECTS TAKEN AND EXECUTED IN OCT.	MONTH ENDING 10-31-2022	SOLD IN SEPT. ON SCHEDULE FOR INSTALLATION IN NOV.	TOTAL INTERNET FOR MONTH ENDING 10-31-2022
ILEC	505	10	-12	508	6	-5	509	0	509
CLEC	632	12	-12	624	12	-5	631	1	632
TOTAL	1137	22	-24	1132	18	-10	1140	1	1141

****10-DISC 10-Moving out of area, 0-DISC to go to competitor, 0-DISC non pay,0 -Removing Service****

REVENUE AREA	PENDING INSTALLS ON SCHEDULE SOLD IN OCT. INSTALLING IN OCT.	SOLD WAITING FOR SIGNED CONTRACT SO THEY CAN BE SCHEDULED	UPGRADES IN SPEED COMPLETED IN OCT. WILL INCREASE REV	UPGRADES SOLD AFTER BILLING WILL INCREASE REV OCT.	EXISTING COPPER CUSTOMER CONVERTING TO FIBER ON SCHEDULE FOR OCT. OR COMPLETED IN NOV	PENDING DISCONNECTS ON SCHEDULE FOR OCT/NOV
ILEC	0	0		0		0
CLEC	0	0	1	0	0	0
TOTAL	0	0	1	0	0	0

****THE 0 PENDING DISCONNECTION OF SERVICE ORDERS ****

**** 0-THESE CUSTOMERS SOLD IN SEPT. BUT INSTALLATION SCHEDULED FOR OCT.****

****WE HAD 1 EXISTING ACCOUNTS THAT UPGRADE SPEED IN OCT.****

****3 EXISTING COPPER CUSTOMERS CONVERTING TO FIBER IN OCT. ****

100M TO 1 GIG SPEED OFFERING TAKE RATE TO DATE

INTERNET RESULTS FOR MONTH ENDING 10-31-2022			SERVICE AREA	RES OR BUS	SPEED	NET GROWTH/LOSS FROM PREVIOUS MONTH
	Sep-22	Oct-22				
1141	203	200	CLEC	RES	100M	
	62	62	CLEC	RES	200M	
	22	23	CLEC	RES	400M	
	198	204	CLEC	RES	1 GIG	
	1	1	CLEC	BUS	100M	
	6	6	CLEC	BUS	GIG	
	24	25	ILEC	BUS	100M	
	7	7	ILEC	BUS	200M	
	6	7	ILEC	BUS	400M	
	21	20	ILEC	BUS	1 GIG	
	128	133	ILEC	RES	1 GIG	
	133	134	ILEC	RES	100M	
	23	22	ILEC	RES	200M	
	7	7	ILEC	RES	400M	
	841	851				
0.745836985						

75% of our Internet subscribers now subscriber to 100M or higher (increase by from previous month)



RESIDENTIAL AND BUSINESS LINE COUNT MONTH ENDING 9-30-2022

INTERNET RESULTS FOR MONTH ENDING 10-31-2022

	TOTAL FOR MONTH ENDING 9- 30-2022	TOTAL FOR MONTH ENDING 10-31-2022	NET LOSS/GAIN AS OF 10-31-2022
CLEC LINE COUNT			
BUS	45	44	-1
RES	114	112	-2
SUB TOTAL	159	156	-3
	TOTAL FOR MONTH ENDING 9- 30-2002	TOTAL FOR MONTH ENDING 10-31-2002	NET LOSS/GAIN AS OF 10-31-2022
ILEC LINE COUNT			
BUS	353	349	-4
RES	133	133	0
SUB TOTAL	486	482	-4
GRAND TOTAL	645	638	-7



PCS REWARDS MONTH ENDING 10-31-2022

NET DECREASE OF POWER PACK DISCOUNTS 2
NET INCREASE OF SUBSCRIBERS RECEIVING DISCOUNTS 3

PCS REWARDS	COUNT AS OF 9-30-2022	COUNT AS OF 10-31-2022	COUNT AS OF 10-31-2022	
RES	802	817	15	
SUB TOTAL	802	817	15	
POWEPACK DISCOUNT	COUNT AS OF 9-30-2022	COUNT AS OF 9-30-2022	COUNT AS OF 9- 30-2022	
RES	283	282	-1	
SUB TOTAL	283	282	-1	
TOTAL CUSTOMERS RECEIVING REWARDS	1085	1099	14	

December

2022



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3 Tree Lighting 3 – 6pm
4	5	6	7	8	9	10
11	12	13 Council Meeting 6:30 pm	14	15	16	17
18	19	20	21	22 Employees Christmas Party	23 Holiday	24
25	26 Holiday	27 Holiday	28	29	30	31